

## Faculty & Staff COVID-19 Campus Entry Guide

Each day, all faculty and staff must check in using the Beaumont Symptom Screener Tool prior to entry on campus. Screening should be completed by **7:30 AM** each day.

**Step 1** - Click on the Beaumont Symptom Screener link: <u>https://beaumontcovidscreener.com/Home/Index</u> Alternatively, scan the QR code:



Step 2 - Complete the Symptom Screener Form. To do so, please:

- Provide your first and last name.
- Select U.S. Truck Driver Training School from the drop down menu. **Do not manually type the name of the institution in the organization box.**
- Enter your email address.
- List any symptoms you may have. If you have no symptoms, select the "I have no symptoms" box.
- Click SUBMIT.

**Step 3** - Receive confirmation page and email. "John Smith has screened NEGATIVE on 11/17/2020 at 7:25 AM. You may safely proceed."

**Step 4** - Enter the building using the Employee Entrance. Use the thermal temperature scan and proceed to safe-check bracelet issuance.

**DISCLAIMER:** If your symptom screening reads **POSITIVE**, proceed to the prompts provided by Beaumont to seek care immediately. A negative COVID-19 test is required for entry.